



NHS County Durham and Darlington

**NHS COUNTY DURHAM and NHS DARLINGTON  
INTEGRATED BUSINESS BOARD**

**10.30 am – 5.00 pm  
Thursday 25 February 2010  
to be held in  
The Board Room, John Snow House**

**AGENDA**

- |                        |  |                 |
|------------------------|--|-----------------|
| <b>IBB/10/24</b>       | <b>Apologies for absence</b><br>June Tulley, Hilton Dixon  |                 |
| <b>IBB/10/25</b>       | <b>Declarations of Interest</b>  |                 |
| <b>IBB/10/26</b>       | <b>Identification of any other business items</b>  |                 |
| <b>IBB/10/27</b>       | <b>Minutes of County Durham and Darlington Integrated Business Board meeting held on 26 January 2010</b>                               | <i>Attached</i> |
| <b>IBB/10/28</b>       | <b>Matters arising from the minutes of County Durham Integrated Business Board held on 26 January 2010</b>                             |                 |
| <b>IBB/10/29</b>       | <b>Action Log</b>  | <i>Attached</i> |
| <b><u>STRATEGY</u></b> |  |                 |
| <b>IBB/10/30</b>       | <b>Refreshed Five Year Strategic Plan 2009/10 – 2013/14</b><br><i>Joint Director of Strategy and Involvement</i><br><i>- Pat Keane</i> | <i>Attached</i> |
| <b>IBB/10/31</b>       | <b>Annual Operational Plan</b><br><i>Joint Director of Strategy and Involvement</i><br><i>- Pat Keane</i>                              | <i>Verbal</i>   |

## **PATIENT SAFETY AND EXPERIENCE**

- |                  |  |                 |
|------------------|--|-----------------|
| <b>IBB/10/32</b> | <b>Healthcare Associated Infections and Communicable Disease Update</b><br><i>Acting Director of Public Health</i><br>- Anna Lynch | <i>Verbal</i>   |
| <b>IBB/10/33</b> | <b>Patient Safety Assurance Framework</b><br><i>Director of Clinical Quality and Nursing</i><br>- Elizabeth Graham                 | <i>Attached</i> |

## **DELIVERY INCLUDING PERFORMANCE**

- |                  |  |                 |
|------------------|--|-----------------|
| <b>IBB/10/34</b> | <b>Finance Report for the Ten Months Ended 31 January 2010</b><br><i>Joint Director of Finance</i><br>- Pat Taylor               | <i>Attached</i> |
| <b>IBB/10/35</b> | <b>Performance Update</b><br><i>Director of Delivery and Performance</i><br>- Amanda Hume  | <i>Attached</i> |
| <b>IBB/10/36</b> | <b>Integrated Finance and Performance Report 31 January 2010</b><br><i>Director of Financial Services</i><br>- Mike Taylor       | <i>Attached</i> |
| <b>IBB/10/37</b> | <b>North East Ambulance Performance Update</b><br><i>Director of Delivery and Performance</i><br>- Amanda Hume                   | <i>Attached</i> |
| <b>IBB/10/38</b> | <b>Use of Resources Assessment Action Plan 2009/10 Progress Report</b><br><i>Director of Financial Services</i><br>- Mike Taylor | <i>Attached</i> |

## **GOVERNANCE INCLUDING STATUTORY FUNCTIONS**

- |                  |  |                 |
|------------------|--|-----------------|
| <b>IBB/10/39</b> | <b>Practice Based Commissioning Governance Framework</b><br><i>Joint Director of Strategy and Involvement</i><br>- Pat Keane | <i>Attached</i> |
| <b>IBB/10/40</b> | <b>Joint Corporate Risk Register</b><br><i>Director of Financial Services</i><br>- Mike Taylor                               | <i>Attached</i> |

## **STANDING ITEMS**

### **IBB/10/41 Minutes of Committees**

– **Minutes from NHS County Durham and NHS Darlington's Management Executive held on**

- 25 November 2009
- 9 December 2009
- 23 December 2009

*Attached*  
*Attached*  
*Attached*

– **Minutes from the NHS County Durham and Darlington Integrated Business Board Seminars held on**

- 8 December 2009

*Attached*

### **IBB/10/42 Minutes of Regional Committees**

– **Minutes from North East Mental Health & Learning Disabilities Commissioning held on**

- 11 September 2009

*Attached*

### **IBB/10/43 Items to be received for information**

#### **IBB/10/43-1**

#### **Chief Executive's Update**

*Chief Executive*

*- Yasmin Chaudhry*

*Attached*

#### **IBB/10/43-2**

#### **Health Innovation Partnership**

*Director of Delivery and Performance*

*- Amanda Hume*

*Attached*

#### **IBB/10/43-3**

#### **World Class Commissioning Assurance Framework Update**

*North East Director of Commissioning for Mental Health,*

*Learning Disabilities and Offender Health*

*- Brian Key*

*Verbal*

#### **IBB/10/43-4**

#### **A Report on National Support Team Visits to County Durham and Darlington**

*Acting Director of Public Health*

*- Anna Lynch*

*Attached*

**IBB/10/43-5**  
**Summary Care Record Update**  
*Joint Director of Strategy and Involvement*  
*- Pat Keane*

*Attached*

**IBB/10/44**    **Any other business**

**IBB/10/45**    **Date and time of next meeting**

The next meeting will be held on  
Tuesday 23 March 2010  
10.30 am – 5.00 pm  
Boardroom John Snow House

### **Informal Discussions**

This meeting will be held in closed session but people who have any questions to ask about items on the agenda may write to Lady Ann Calman, Chair, NHS County Durham, John Snow House, University Science Park, Durham, DH1 3YG, or Ken Greenfield, Chair, NHS Darlington, Dr Piper House, King Street, Darlington, DL3 6JL.

Copies of all board papers for this meeting will be made available on our websites after the meeting [www.countydurhampct.nhs.uk](http://www.countydurhampct.nhs.uk) or [www.darlingtonpct.nhs.uk](http://www.darlingtonpct.nhs.uk) If you have any difficulty accessing the papers please contact Janet Walker on 0191 37