



## Executive Group Meeting Minutes

Wednesday 10<sup>th</sup> December 2008 9.30am  
Poole House

**Present:**     **Dr Peter Royle**                                 **Network Medical Lead**  
                     **Ms Sally Lagan**                                     **Network Manager**  
                     **Mr Neil Stevenson**                                   **Tees PCT cluster**  
                     **Mr Russell Watkins**                                   **Co Durham and Darlington PCT Cluster**

1.	<p><b>Apologies:</b> Mr Alan Foster                                 Network Chair</p> <p>Mrs Lorraine Lambert                         North of England Critical Care Networks Chair</p> <p>Mr Phil Bainbridge                                 Yorkshire Ambulance Service NHS Trust</p> <p>Mrs Liz Vickerstaff                                 North Yorkshire and York PCT</p> <p>Miss Berenice Molloy                                 Co Durham and Darlington PCT cluster</p> <p>Mrs Sue Smith                                     North Tees &amp; Hartlepool NHS Foundation Trust</p> <p>Mrs Maria Robinson                                 Cleveland Nuffield</p>	<b>Actions</b>
2.	<p><b>Minutes of the last meeting:</b> The minutes of the last meeting were agreed to be a true and accurate record.</p>	
3.	<p><b>Matters arising &amp; actions:</b></p> <p><b>i. Outreach Business Case</b> The development of outreach is being complicated by its inclusion in any PbR tariffs.</p> <p><b>ii. Network Merger</b> Mrs Lambert was unfortunately unable to attend the meeting. A paper has been prepared (previously circulated) and presented to Mrs Lambert for consideration. Those present agreed with the principles of the paper.</p>	

	<p><b>iii. Recruitment to support organ donation</b>  No further information was available at present.  Prof. Bramble has forwarded the Job Description for Clinical Champion for Organ Donation, as requested (attached)</p>	
4.	<p><b>Project Updates:</b></p> <p><b>i. Sepsis CB:</b>  The Survive Sepsis day was successful with good evaluation. The two networks plan to recruit a faculty to allow the day to be delivered regularly across all organisations.</p> <p><b>ii. Network Tariff / PbR update:</b>  Sally Lagan and Neil Stephenson had met with the other commissioners to discuss the development of a standardised tariff across the network. Both acute trusts and commissioners are in favour of the initiative but the detail needs to be agreed.  The trusts are requesting an 80/20 split but the PCTs would be reluctant to implement this system as it is not recommended by the DH.  Benchmarking costs are due to be published for discussion but not for implementation.</p> <p>Discussion took place regarding HRG4, organs supported and the CCMDS. Sally to forward details of the CCMDS to Neil Stephenson and Russell Watkins.</p>	<p>SL/PR</p> <p>SL</p>
5.	<p><b>Exercise Falcon:</b>  Dr Royle and Sally Lagan informed the group that the exercise had been successful and a great amount of learning had taken place.  It has emerged from the exercise that the critical care plan needs to be revised:</p> <p>i. The network team need to sit within NEAS to help coordinate the bed availability.</p> <p>ii. The network teams major role would be after all casualties have been removed from the scene and admitted to hospitals, to coordinate the movement of patients to appropriate units.</p> <p>A report is being produced for the HPA.</p>	
6	<p><b>Reconfiguration Updates:</b></p> <p><b>i. Momentum:</b>  The consultation process has now been completed and the report published.</p> <p><b>ii. Seizing the Future:</b>  Currently under consultation and has significant implications for critical care.</p>	

7	<p><b>NICE</b></p> <p><b>i. Implementation of CG50 presentation:</b> Mrs Chris Greaves was unfortunately unable to attend. Deferred to next meeting.</p> <p><b>ii. Rehabilitation after critical illness:</b> The consultation period has closed and the network, as a stakeholder, have submitted a response (attached). Mr Foster has requested a network wide gap analysis. Sally Lagan will devise an audit tool for when the guidelines are published in March.</p>	SL
8	<p><b>National Update:</b> No national updates to report.</p>	SL
9	<p><b>Network Quality Indicators:</b> Trusts have commenced collecting the network quality indicators</p>	
10	<p><b>Critical Care Pressures and Issues:</b> The network has been under considerable pressure over the past few months and has been on red alert regularly. All units have followed their escalation policies and have still been unable to contain their demand and several non-clinical transfers have occurred.</p>	
11	<p><b>Any other business:</b> Sally Lagan informed the group that work was being undertaken to develop a business case to provide consultant support for the ventilated patients at the Hawthorns nursing home to reduce admissions to hospital and facilitate discharge. It will also provide support to the critical care units in the care and treatment of these special patients whilst in critical care.</p>	
12	<p><b>Dates of next meetings, all at Poole House at 0930hrs:</b> Wednesday 25<sup>th</sup> February, 2009 Wednesday 3<sup>rd</sup> June, 2009 Wednesday 26<sup>th</sup> September, 2009 Thursday 26<sup>th</sup> November, 2009</p>	